



Ayer Board of Health Meeting September 9, 2013

Town Hall, 1 Main Street, Ayer, MA

Members present: Heather Hasz, Chair; Mary Spinner, Clerk; Pam Papineau, Member

5:30pm Call to order

Minutes Review 8/26/2013 Motion to approve made by M. Spinner, 2nd P. Papineau A 3/0

Bills None

Mail Review FYI only, no action

Review of Materials from Nashoba Associated Board of Health None

Administrative Assistant Job Interviews:

5:45pm *Dina Samfield, 130-B Groton Road, Shirley, MA 01464*

Board members reviewed candidate's resume. Members questioned candidate; candidates stated she is familiar with Microsoft Office. She indicated that she is good at prioritizing and doesn't like to leave loose ends. She likes a good challenge. Ms. Samfield indicated that she does not have Board of Health experience. Ms. Samfield submitted references to the Chair for review.

6pm *Debra Butcher, 26 Ridge Road, Pepperell, MA 01463*

Candidate worked for the Town of Groton Board of Health for twelve (12) years. Good computer skills. Customer Service is very important to her. Ms. Butcher indicated that she was familiar with Region 2 Emergency Medical Response; and has also come very familiar with Public Health Regulations. She has received training in food safety as well as Title 5. Candidate could start immediately. Ms. Butcher submitted references to the Chair for review.

Following both interviews, the Members had a discussion on the two candidates. M. Spinner motioned to offer the job to Debra Butcher, 26 Ridge Road, Pepperell, MA, 2nd P. Papineau A 3/0 Chair will contact Ms. Butcher and arrange a meeting with the Assistant Treasurer.

Plow Shop Pond Update

P. Papineau updated the Board on this project. The project is going well; weather has not interfered. The project appears to be on schedule – no complaints of odors due to the drawn down of the Pond.

6:35pm Recess

7pm Board of Health Executive Session - Pursuant to MGL Chapter 30A, Section 21A, Exemption #3 (Litigation Strategy) Properties Enforcement, the Ayer Board of Health and Board of Selectmen entered into Executive Session.

Ayer Board of Health - Mary Spinner, Aye; Pam Papineau, Aye; Heather Hasz, Aye

Ayer Board of Selectmen – Gary Luca, Aye; Janice Livingston, Aye; Chris Hillman, Aye; Jim Fay, Aye; Pauline Conley, Aye

Heather Hasz 9/23/13

Mary Spinner - 9/23/13
Pam Papineau 9/23/13